

MC HENRY COUNTY EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES
May 17, 2012

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order May 17, 2012, at 9:05 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Chairman Art Weber, Vice Chairman Chief Jim Saletta, Chief Tom Sanders, Undersheriff Andy Zinke (9:17 A.M), D.C. Dan Kreassig, Sgt. Chip Amati, Director David Christensen, Linda Luehring, Mike Vest and..

MEMBERS ABSENT: Sgt. Rich Solarz, Suzanne Artinghelli, Deb Palmsiano and Private Citizen John Shay,.

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator

VISITORS: D.C. Ken Caudle, HUFD; Sgt. Carrie Decman, Brian Knop, MCSO.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by David Christensen, second by Linda Luehring, to accept the March 15, 2012 minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's report was submitted. Balance as April 30, 2012 was \$2,095,266.08 in the General Account.

MOTION: by Mike Vest, second by David Christensen, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Amati, Christensen, Luehring, Kreassig, Sanders, Saletta, Vest, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Mike Vest, second Linda Luehring, to approve the 290001 expenditures in the amount of \$51,302.70 and 290100 in the amount of \$13,562.49 for the month of April. A roll call vote was taken. Members voting AYE: Amati, Christensen, Luehring, Kreassig, Sanders, Saletta, Vest, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: no report

TECHNICAL: no report

PERSONNEL: no report

TRAINING: no report

PSAP: no report

DISCUSSION/INFORMATION:

1. Policies – There was additional discussion about adding directives to the created policies where the PSAP's will be responsible for producing documentation back to the ETSB on a quarterly, semi-annually, or even monthly basis based on need.
2. VisionAIR Training Quote – VisionAIR provided a quote in the amount of \$31,670 for RMS and FBR training in July. Woodstock PD and Cary PD will be afforded the same opportunity for training and on site go live support as the other agencies have received.

MOTION: by Chief Sanders, second by David Christensen, to approve the VisionAIR training quote in an amount not to exceed \$31,600. A roll call vote was taken. Members voting AYE: Amati, Christensen, Luehring, Kreassig, Sanders, Saletta, Vest, and Weber. Members voting NAY: none. Motion passed.

3. Voorhees and Associates Staffing Study – Based on the review process, it has been determined necessary to have a staffing study. The Steering Committee met with and requested a quote to perform a Workload Analysis/Job Description Development for the ETSB. The proposal was handed out to the board members for review. Objectives include developing a strategic plan, possibly relocating staff, and to identify and quantify "mission creep".

MOTION: by Chief Sanders, second by Linda Luehring, to enter into contract with Voorhees and Associates for a Workload Analysis/Job Description Development in an amount not to exceed \$4,700. A roll call vote was taken. Members voting AYE: Amati, Christensen, Luehring, Kreassig, Sanders, Saletta, Vest, Weber and Zinke. Members voting NAY: none. Motion passed.

4. MCSO is looking at purchasing Automatic License Plate Reader software that will be utilized by the intelligence unit. Accessibility will be done via the Verizon Wireless Aircard. Based on preliminary review, it will not cause an impact to the system.
5. Tri-Tech has been in discussion with the Fire Core group members about the new ETI software slated to replace VisionFIRE. There are many unknowns at this point, and it is not clear where the ETSB stands as far as this being an upgrade or having to start over. After a lengthy discussion, it was the direction of the board to draft a letter to Tri-Tech advising they would like an update providing a cost proposal provided by the June 21st board meeting.

MOTION: by Mike Vest, second by David Christensen, to adjourn at 9:51 AM. All members present voted AYE. Motion passed.

The next meeting is Thursday June 21, 2012
****9:00 AM Woodstock Police Department****